



**THE ODISHA STATE POLICE HOUSING & WELFARE CORPORATION LTD.**

(A GOVT. OF ODISHA UNDERTAKING)

BHOI NAGAR, JANPATH, BHUBANESWAR-751022, ODISHA

EPABX: 0674- 2541545/ 2542921

E-mail: [policehousing@rediffmail.com](mailto:policehousing@rediffmail.com), Web: [www.ophwc.nic.in](http://www.ophwc.nic.in)

ADVT. NO.: OPHWC/05/2023/ \_\_\_\_\_

Dated. \_\_\_\_/09/2023

**RECRUITMENT FOR THE POST OF PROJECT MANAGER (CIVIL) THROUGH GATE SCORE**

OSPH&WC a Silver Category State PSU, undertakes various civil construction activities of different departments of Govt. of Odisha. The annual turnover of the Corporation is more than Rs. 500 Crore during F.Y 2022-23. It is a professional and SAP enabled Corporation and the entire operations including financial transaction are operated through SAP software.

The Corporation intends to recruit young, dynamic & Committed Graduate Civil Engineers as Project Managers (6 Posts) on the basis of the highest of the valid GATE Score of preceding 03 years from the date of advertisement (including the year of advertisement). The detailed advertisement containing the vacancy position, eligibility criteria, salary, procedure for offline application and application format will be available on the Corporation's website- [www.ophwc.nic.in](http://www.ophwc.nic.in)

|   |            |
|---|------------|
| Starting date of submission of application in offline mode along with application fee | 15.09.2023 |
| Last date for receipt of the applications in complete shape                           | 16.10.2023 |

  
12/09/2023  
Dy. General Manager (Admn.)



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(A Govt. of Odisha Undertaking)

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ADVT.NO: OPHWC/03/2023/\_\_\_\_\_

Dated. \_\_\_\_\_/09/2023

**RECRUITMENT FOR THE POST OF PROJECT MANAGER (CIVIL) THROUGH GATE SCORE**

| Activity   | Date       |
|--|------------|
| Starting date for submission of application in offline and payment of application fee (through DD) | 15.09.2023 |
| Last date for receipt of the hard copy of application in complete shape along with all enclosures  | 16.10.2023 |

\*OSPH&WC reserves the right to change the dates on account of administrative exigencies.

The Odisha State Police Housing & Welfare Corporation Limited (OSPH&WC) is an ISO 9001:2015 certified Silver rated State Public Sector Undertaking in construction sector in the state, undertakes various types of Building construction works for different Govt. Deptt./ Autonomous bodies. Inspired by the Vision to be organized as a total quality organization, setting standards of excellence in professional endeavors & reckoned as an outstanding construction Corporation of the State of Odisha. OSPH&WC delivers quality construction at optimum cost on time to the satisfaction of the Users. The Corporation has achieved an annual turnover of more than Rs. 500 crores in the F.Y 2022-23.

**(A) VACANCY POSITION-**

The details of vacancies are given below:

| Name of the post        | ST | SC | SEBC | UR | TOTAL |
|-------------------------|----|----|------|----|-------|
| Project Manager (Civil) | 1  | 1  | 1    | 3  | 6     |

NB: SC-Scheduled Caste, ST-Scheduled Tribe, SEBC-Socially & Educationally Backward Classes, UR-Unreserved

**(B) EMOLUMENTS-**

On selection, the **Project Manager (Civil)** shall be paid initial basic pay of **Rs. 56,100/-** in the scale of **Rs. 56,100/- to Rs. 1,77,500/-** at **Level 12** of **ORSP Rule, 2017** plus DA, HRA and other allowances as admissible under OSPH&WC Rules in force from time to time.

**(C) PROBATION-**

The probation period is **three (3) years**. During the probation period, Project Manager (Civil) may be terminated in case of non-performance, unauthorized absence from duty and disobedience of official rule & discipline without any notice or assigning any reasons thereof.

**(D) ESSENTIAL QUALIFICATION-**

Candidate must possess the following essential qualification as mentioned against the post. She/he should have qualified GATE-2021/2022/2023 conducted by IITs and should have a valid GATE score of 2021/2022/2023. The qualifying marks as declared by GATE-2021/2022/2023 Organizing Body shall be considered. The candidates must mention their GATE-2021/2022/2023 Registration No., corresponding GATE Paper & GATE Score etc. (Marks out of 100) while filling-up the offline application form and supporting documents.

| Sl. No. | Post                    | Essential Qualification  | Corresponding GATE-2021/2022/2023 Paper | Corresponding GATE-2021/2022/2023 Paper Code |
|---------|-------------------------|--|---|--|
| 1.      | Project Manager (Civil) | Full time Bachelor Degree in Civil Engineering from recognized University / Institution, approved by AICTE with a minimum of 60% marks in aggregate or AMIE in Civil Engineering with a minimum of 60% marks in aggregate. However, for SC/ST/candidates, the minimum percentage of marks required is 50%. | Civil Engineering                       | CE   |

**(E) AGE-**

- I. For Project Manager, a candidate must not be under 21 (Twenty-one) years and not above the age 38 (Thirty-eight) years as on **15.09.2023**.
- II. The Upper age limit prescribed above relaxable by 05 (five) years for candidates belonging to SC/ST/SEBC/ Women.
- III. A person who comes under more than one category mentioned above, shall be eligible for only one benefit of upper age relaxation, which shall be considered most beneficial to him/her.
- IV. The date of birth entered in the High School Certificate Examination or equivalent Certificate issued by the concerned Board/Council will only be accepted.

**(F) RESERVATION-**

- I. Reservation of posts including reservation for Women will be as per the ORV Act and other applicable Acts and Rules of Government of Odisha.
- II. Concession meant for SC, ST and SEBC by birth are admissible to the Scheduled Castes, Scheduled Tribes and Socially and Educationally Backward Classes of Odisha State only.
- III. The Competent Authorities to issue the Caste Certificate are District Magistrate/ Collector or Additional District Magistrate or Sub-Divisional Magistrate/ Sub-Collector or Executive Magistrate or Revenue Officer, not below the rank of Tahasildar/ Additional Tahasildar of Government of Odisha.

- IV. In the event of non-availability on insufficient number of eligible/ suitable women candidates belonging to any particular category, the vacancies or the remaining vacancies shall be filled up by male candidates of the same category.
- V. Exchange of reservation between Scheduled Caste and Scheduled Tribe will not be considered.
- VI. Candidates belonging to SEBC category shall submit their latest SEBC Certificate validated/ renewed by the Competent Authority (on or after 01.09.2020) at the time of application. The SEBC Certificate which is more than three years old is liable for rejection.
- VII. OBC Certificates will not be accepted in lieu of SEBC Certificate and candidates submitting OBC Certificate are liable for rejection.
- VIII. Women candidates belonging to SC/ST/SEBC are required to submit Caste Certificate by birth showing "daughter of \_\_\_\_\_". Caste Certificate obtained by virtue of marriage (i.e. showing "wife of \_\_\_\_\_") are not acceptable & liable for rejection.
- IX. Community Category (Caste & Status) once mentioned by the candidates in the offline application form will be treated as final and the same shall not be changed under any circumstances.

**(G) OTHER ELIGIBILITY CONDITIONS-**

- I. The candidates must be citizen of India.
- II. He/she must be able to read, write and speak Odia fluently, and must have passed Middle School Examination with Odia as a language subject, or Passed HSC or equivalent Examination with Odia as medium of examination in non-language subject or, Passed in Odia as a language subject on the final examination of Class-VII from a school or educational institution recognized by the Government of Odisha or the Central government or Passed a test in Odia in Middle English School Standard conducted by the school and Mass Education Department of the Govt. of Odisha.
- III. A candidate who has more than one spouse living or in case of a woman candidate, if married to a person having one spouse living shall not be eligible for appearing the examination, unless the State Government has exempted his/her case from operation of this limitation for any good and sufficient reasons.
- IV. The candidates must have a good moral character.
- V. Candidates, who fulfil the prescribed eligibility criteria on the effective date may apply for the post.

**(H) SELECTION PROCEDURE-**

- I. Candidates shall be shortlisted out of the candidates applied on the basis of their GATE Score-2021/2022/2023 (Marks out of 100) only. Highest of the valid GATE Score to be mentioned.

**(I) WEIGHTAGE OF DIFFERENT PARAMETERS-**

- I. Candidates shall have to essentially qualify the GATE 2021/2022/2023 examination with minimum qualifying marks: 60% for UR/SEBC, 50% for SC/ST out of 100 marks for shortlisted candidates. For calculation of final marks of a candidate for selection; the weightages of marks obtained in GATE & Personal Interview shall be as indicated below:

| Sl. No       | Selection Parameter  | Weightage   |
|--------------|--|-------------|
| 1            | GATE 2021/2022/2023<br>(Highest of the valid GATE Score)<br>(Out of 100) | 80%         |
| 2            | Personal Interview   | 20%         |
| <b>TOTAL</b> |  | <b>100%</b> |

- II. For Personal interview, Call Letter shall be issued to the selected candidates at the ratio of 1:5 in all categories of the candidates.
- III. The offer of appointment shall be issued to the selected candidates on the basis of merit.
- IV. In case of tie up of GATE Scores & Personal Interview marks, the career marks will be taken into consideration to finalize their merit. However, the final appointment of selected candidates will be subject to their medical fitness as per the prescribed standard.
- V. On selection they shall be posted at any of the Project Sites and Offices of the OSPH&WC.

**(J) APPLICATION FEE AND MODE OF PAYMENT (NON-REFUNDABLE)-**

- I. UR, SEBC candidates are required to pay a non-refundable A/C Payee Demand Draft (DD) of Rs. 750/- (Rupees Seven Hundred fifty) only drawn in favour of “**Odisha State Police Housing & Welfare Corporation Ltd.**” payable at **Bhubaneswar**. Candidates belonging to Schedule Caste (SC)/ Scheduled Tribe (ST) are exempted from application fee. Candidates shall be required to make the payment of fees while submitting the application.
- II. She/ He must retain the hard copy and proof of payment for future reference/record which shall be required at the time of verification of original certificates/ testimonials as and when necessary. The candidates are required to write his/her name, date of birth & contact mobile no. on the reverse of Demand Draft (DD).

**(K) GENERAL INFORMATION & INSTRUCTION-**

- I. At present, only offline applications are invited from the candidates who are having valid GATE Score-2021/2022/2023 for the post of Project Manager (Civil). The shortlisted candidates on the basis of GATE Score-2021/2022/2023 only will be required to appear Personal Interview in the ratio of 1:5 along with all original certificates and photo copies of all certificates, documents & a copy of offline application form on prescribed date to be intimated later on.
- II. Bachelor Degree in Civil Engineering certificate, marksheets, Caste Certificate, Odia Test Pass Certificate issued by the Competent Authority within the last date fixed for submission of offline application form.
- III. If a candidate found guilty of seeking support of his/ her candidature by offering illegal gratification or canvassing in any form or found indulging in any type of malpractice in course of the selection or otherwise, shall in addition to rendering himself/ herself liable to criminal prosecution, be disqualified not only for the ongoing recruitment, but also may be debarred permanently from any recruitment or selection to be conducted by OSPH&WC.
- IV. Application submitted to OSPH&WC, if found to be incomplete in any respect are liable for rejection. No correspondence shall be entertained in this regard.
- V. Mere applying for the post and fulfilled eligibility criteria in reference to the advertisement does not confer any right for an applicant to claim appointment.
- VI. Any dispute arising out of the ongoing recruitment shall be subject to jurisdiction of High Court of Orissa only.

- VII. Candidates working in State/ Central Government / PSUs/Autonomous bodies of Govt. shall apply offline. However, he/she must produce a **No Objection Certificate (NOC)** at the time of Personal Interview and verification of Original Certificates/Testimonials.
- VIII. The candidates must possess sound health & good physique and free from any physical deformities to discharge of his/her duties in the service. Final selection of the candidates shall be subject to medical examination at our designated hospital. Candidates fail to pass the medical examination will not be considered for appointment.
- IX. While applying for the above post, the applicant shall ensure that he/she fulfils the eligibility and other norms mentioned above, as on the specified dates and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment/selection that a candidate does not fulfil the eligibility norms and / or that he /she has furnished any incorrect/ false information or has suppressed any material fact (s), his/her candidature will automatically stand cancelled. If any of the above shortcoming (s) is/ are detected even after appointment, his/her services are liable to be terminated without any notice.
- X. OSPH&WC Management reserves the right to increase/decrease the vacancies as per requirement of the Corporation.
- XI. OSPH&WC Management reserves the right not to fill any or all the positions so advertised without assigning any reason thereof.
- XII. OSPH&WC Management reserves the right to cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof at any stage.

**(L) HOW TO APPLY-**

- I. Application in the prescribed format (which can be downloaded from OSPH&WC website: [www.ophwc.nic.in](http://www.ophwc.nic.in)) in A4 size paper along with two recent passport size colour photographs (one to be signed on the front and pasted on the form and the other to be enclosed). **The application form has to be enclosed with the following documents (Self Attested);**
  - (a) 10<sup>th</sup> pass certificate & Mark sheet
  - (b) 12<sup>th</sup> Pass certificate & Mark sheet
  - (c) Bachelor Degree in Civil Engineering Certificate & Bachelor Degree in Civil Engineering mark sheets in support of essential qualification.
  - (d) Copy of GATE Score Card-2021/2022/2023 & GATE-2021/2022/2023 registration acknowledgement.
  - (e) Certificate in support of your Caste, if you belong to SC/ST/SEBC category.
  - (f) Experience certificate in support of experience, if applicable.
  - (g) Odia language passing certificate, if applicable.
  - (h) A Non-refundable A/c Payee Demand Draft (DD) for **Rs. 750/- (not applicable for SC & ST)** drawn in favour of **“Odisha State Police Housing & Welfare Corporation Ltd”** payable at **Bhubaneswar**. The candidates are required to write his/her name, date of birth and contact mobile no. on the reverse of the Demand Draft.
  - (i) The filled in application form along with the enclosures as applicable shall be sent through **Speed Post** by super scribing on the envelope **“Application for the Post of Project Manager (Civil)”** to **Dy. General Manager (Admn.), The Odisha State Police Housing & Welfare Corporation Ltd., Janapath, Bhoi Nagar, Bhubaneswar- 751022, Odisha**, so as to reach on or before **16.10.2023**.
  - (j) Applications received in any other mode will be rejected outrightly without any further correspondence.

- (k) Applications received after due date or incomplete applications or applications of ineligible candidates will be rejected outrightly without any further correspondence.
- (l) The application form can be downloaded from the OSPH&WC website: [www.ophwc.nic.in](http://www.ophwc.nic.in)
- (m) For any guidance, the candidate may contact the OSPH&WC Help Desk Telephone No: 0674- 2541545/ 2542921 in all working days between 10.00 A.M. to 5.00 P.M.

**NOTE-** All the important notification & updates regarding this recruitment shall be posted in the OSPH&WC website. All applicants are advised to visit the site regularly.

  
Dy. General Manager (Admn.)



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(A Govt. of Odisha Undertaking)

**BHOI NAGAR, JANPATH, BHUBANESWAR-751022, ODISHA**

**APPLICATION FORM FOR THE POST OF PROJECT MANAGER (CIVIL)**

**Fill in Capital Letters & Sign at the Bottom of each page**

(Application to be submitted in A4 size paper only)

1. Post Applied for:

2. Name (in Capital Block Letters):

First Name:

Middle Name:

Last Name:

Paste one recent  
passport size colour  
photograph signed  
on the front.

(Do not staple or pin)

3. (A) Address for Correspondence: (Do not mention your name)

|                      |        |                 |
|----------------------|--------|-----------------|
| <input type="text"/> |        |                 |
| <input type="text"/> |        |                 |
| <input type="text"/> |        |                 |
| POST OFFICE:         |        | POLICE STATION: |
| DISTRICT:            | STATE: | PIN:            |

Contact Telephone No.

Mobile No.

E-Mail:

(B) Nearest Railway Station/ Bus Stand from mailing address mentioned above:

State:

4. Date of Birth: (as recorded in Matriculation or equivalent certificate)

Date   Month   Year

5. Age as on 15.09.2023:

Years   Month(s)   Days

6. Sex (' v '): Male  Female

7. Marital Status (' v '): Unmarried  Married



8. Father's/ Husband's Name:

9. Category: (Please put a 'V' mark in the appropriate box)

UR  SEBC  SC  ST

10. State of Domicile:

11. Nationality:

12. (A) Age Relaxation Claimed: YES  NO  (Use 'V' Mark)

(B) Exemption in fee Claimed: YES  NO  (Use 'V' Mark)

13. Essential Qualification: (As per the detailed advertisement)

| Examination Passed | Name of the Institute & University | Discipline/ Subject | Course Duration | Year & Month of Passing | Percentage of marks up-to two decimal points in aggregate |
|--------------------|------------------------------------|---------------------|-----------------|-------------------------|---|
|                    |                                    |                     |                 |                         |   |

*(In case of CGPA/Grades; Please give equivalent percentage (attach photocopies of the certificate and mark sheet towards proof of essential qualification)*

14. Educational Qualifications: (HSC Onwards)

| Examination Passed | Name of the Institute & University | Discipline/ Subject | Course Duration | Year & Month of Passing | Percentage of marks up to two decimal points in aggregate |
|--------------------|------------------------------------|---------------------|-----------------|-------------------------|---|
|                    |                                    |                     |                 |                         |   |
|                    |                                    |                     |                 |                         |   |
|                    |                                    |                     |                 |                         |   |
|                    |                                    |                     |                 |                         |   |
|                    |                                    |                     |                 |                         |   |

*(In case of CGPA/Grades; Please give equivalent percentage (attach photocopies of the certificate and mark sheet towards proof of essential qualification)*

**15. DETAILS OF GATE SCORE- 2021/2022/2023 (Highest of the Valid GATE Score to be mentioned)**

| YEAR | GATE Registration Number | Exam Paper | GATE Score | MARKS Out of 100 | All India Rank in the Paper |
|------|--------------------------|------------|------------|------------------|-----------------------------|
|      |                          |            |            |                  |                             |

**16. Work Experience (if any):**

| Sl. No | Employer's Name & Address | Duration (DD/MM/YYYY) |         | Post Held/ Designation | Nature of Duties/ Work Details | Gross Annual Emoluments (In Lacs) | Pay Scale |
|--------|---------------------------|-----------------------|---------|------------------------|--------------------------------|-----------------------------------|-----------|
|        |                           | From Date             | To Date |                        |                                |                                   |           |
|        |                           |                       |         |                        |                                |                                   |           |
|        |                           |                       |         |                        |                                |                                   |           |
|        |                           |                       |         |                        |                                |                                   |           |

**17. Particulars of Demand Draft: (SC & ST Candidates are exempted from the payment of fees)**

| Name & Address of Issuing Bank | Date of Issue | Amount (In Rs.) | Demand Draft No. |
|--------------------------------|---------------|-----------------|------------------|
|                                |               |                 |                  |

**18. Additional Details:**

- (i) Tick 'v' from the following activities to indicate in which one/ all you can perform in Odia Language:

|     |            |  |
|-----|------------|--|
| (a) | Speak Odia |  |
| (b) | Read Odia  |  |
| (c) | Write Odia |  |

- (ii) Tick 'v' from the following Odia language eligibility standard (s) applicable:

|     |  |  |
|-----|--|--|
| (a) | Passed Middle School Examination with Odia as a Language subject   |  |
| (b) | Passed HSC or Equivalent Examination with Odia as medium of examination in Non-language subject  |  |
| (c) | Passed in Odia as language subject in Final Examination of Class VII from a school or educational institution recognized by the Government of Odisha or the Central Government |  |
| (d) | Passed a Test in Odia in Middle English School Standard conducted by the School and Mass Education Department of the Government of Odisha                                      |  |

**19. DECLARATION:**

I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me & I fulfil these conditions. I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and nothing has been concealed therein. I shall furnish the necessary certificates in proof of the above along with the application. I understand that in the event of any information being found false at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature/ appointment is liable to be cancelled/ terminated & punishable as per court of law.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**(Full Signature of the Candidate)**

**LIST OF SUPPORTING DOCUMENTS: (As per the detailed advertisement)**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.